



Improvement Plan Stakeholder Involvement

Branch Line School

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Mrs. Denise Ryba
16360 HUBBARD ST
LIVONIA, MI 48154-6100

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Introduction

The responses should be brief, descriptive, and appropriate for the specific section. It is recommended that the responses are written offline and then transferred into the sections below.

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Improvement Planning Process

Improvement Planning Process

Describe the process used to engage a variety of stakeholders in the development of the institution's improvement plan. Include information on how stakeholders were selected and informed of their roles, and how meetings were scheduled to accommodate them.

This is Branch Line School's first year of operation. An invitation went out to the Branch Line community asking for volunteers to be on the School Improvement Team but no volunteers stepped forward. Because of the lack of volunteers, the instructional leads approached various stakeholders that met with teachers often about concerns with the academic program at the school. Formal meetings were not scheduled this year but instead the stakeholders controlled when they were able to meet to discuss student outcomes and the academic program.

For the 2014-15 school year the School Improvement Team will meet after each report card marking. Meeting after the report cards have been completed will allow the team to discuss data and what trends they have seen during the card marking. This will allow changes to be implemented immediately. An invitation will go out again asking for volunteers for the team. If there are no volunteers the Instructional Lead will approach one parent from each cohort to participate on the team. The meetings will be scheduled with the stakeholders to be sure that all can attend. A call in number will be available for those who are unable to attend in person.

Describe the representations from stakeholder groups that participated in the development of the improvement plan and their responsibilities in this process.

There was a representative from each cohort in the school that assisted in the development of the improvement plan. The representative met with their teacher and discussed the academic program on a regular basis. The teachers brought the information shared by the representative back to the Instructional Leads and the findings were used directly impact the development of the improvement plan.

Explain how the final improvement plan was communicated to all stakeholders, and the method and frequency in which stakeholders receive information on its progress.

The final improvement plan is presented to the Board at it's June meeting. Parents are informed of the Board meeting and are encouraged to attend.

For the 2014-15 school year the improvement plan will be shared with the Board after each card marking when the team has met. Updates will be provided to parents and the community at the same time via the curriculum website.